The Annual Quality Assurance Report (AQAR) of Mount Carmel College, Autonomous Bengaluru 2016-17

Part – A

1. Details of the Institution

1.1 Name of the Institution	Mount Carmel College, Autonomous
1.2 Address Line 1	58. Palace Road
Address Line 2	Vasanthnagar
City/Town	Bengaluru
State	Karnataka
Pin Code	560052
Institution e-mail address	mounts@bgl.vsnl.net.in principal@mccblr.co.in
Contact Nos.	91-80-22261759
Name of the Head of the Institution:	Dr. Sr. Arpana

Tel. No. with STD Code: 08022261759

Mobile: 919481810530

Name of the IQAC Coordinator: Dr. Suma M Singh

Mobile: 9481655427

IQAC e-mail address: iqac@mccblr.co.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* 13944

1.4 NAAC Executive Committee No. & Date EC/59/RAR/37

1.5 Website address: www.mountcarmelcollegeblr.co.in

Web-link of the AQAR: http://www.mountcarmelcollegeblr.co.in/AQAR 2016-17.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	5 star		2000	2005
2	2nd Cycle	A+		2005	2011
3	3rd Cycle	A	3.31	2012	2019

1.7 Date of Establishment of IQAC: 10-7-2003

1.8 AQAR for the year *(for example 2010-11)* 2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR : 2011-12 submitted on 15/10/2012
ii. AQAR: 2012-13 submitted on 22/10/2013
iii. AQAR: 2013-14 submitted on 30/09/2014
iv. AQAR: 2014-15 submitted on 25/ 10/2015
v. AQAR: 2015-16 submitted on 17/ 09/2016

1.10 Institutional Status

University — State [ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College — Yes [√] No [ ]

Constituent College — Yes [ ] No [ ]

Autonomous college of UGC — Yes [√] No [ ]

Regulatory Agency approved Institution — Yes [√] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution — Co-education [ ] Men [ ] Women [√]

Urban [ ] Rural [ ] Tribal [ ]

Financial Status — Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management √

Others (Specify)

1.12 Name of the Affiliating University *(for the Colleges)* Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Yes		
University with Potential for Excellence	NA	UGC-CPE	Yes
DST Star Scheme	Yes	UGC-CE	No
UGC-Special Assistance Programme		DST-FIST	Yes
UGC-Innovative PG programmes	Yes	Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers	14
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	1
	1

2.5 No. of Alumni 1

2. 6 No. of any other stakeholder and community representatives | 1

2.7 No. of Employers/ Industrialists | 1

2.8 No. of other External Experts | 1

2.9 Total No. of members | 22

2.10 No. of IQAC meetings held | 14

2.11 No. of meetings with various stakeholders:

a. Faculty - 4

b. Non Teaching Staff – 2

c. Students – 2

d. Alumni – 1

e. Others- Nil

2.12 Has IQAC received any funding from UGC during the year? Yes | - | No | √

If yes, mention the amount | -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 1 | International | | National | | State | | Institution Level | 1

(ii) Themes | *FDP in Commerce & Management
* Work Ethics & Culture

2.14 Significant Activities and contributions made by IQAC

IQAC committed to enhancing the quality in the functioning of the institution undertook several initiatives to achieve its objective. The major activities undertaken by IQAC in the year 2016-17 are as follows:

- Orientation was held for the new staff
- A 6 day Faculty Development Program in association with St. Joseph College of Commerce, Bengaluru was conducted for the Commerce & Management staff in May 2016.
- Annual Documentation was done
- IQAC team worked with the Academic Deans towards implementing the CBCS structure for the UG programs
- Annual Foundation Day Lecture delivered by Mr. Rajeev Chandrashekar, Rajya Sabha MP, and Entrepreneur on 7th July 2016.
- IQAC facilitated organization of seminars/workshops by Departments.
- In February 2017, online performance appraisal of the faculty by students was undertaken.
- In March 2017, Student Academic Council was conducted.
- Preparation of the Self Study Report for the 4th cycle of Accreditation by NAAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To build and sustain an enriched teaching- learning environment	• Departments had to draw up an annual plan with respect to type and schedule of assignments, events planned for the year and submit to their Deans and in the year end department's annual report was presented. This ensured accountability on the part of the Departments. • Seminars/Conferences/Workshops were conducted by departments under the guidance of IQAC which provided an experiential learning platform for students and enriched staff knowledge
2. FDP/Orientation	• IQAC of MCC collaborated with IQAC of St. Joseph College of Commerce to conduct a 6 day FDP for Commerce & Management faculty in May 2016. The objective of the FDP was to update the faculty in the current trends in their subject areas. • Orientation for the new staff in the month of June 2016 focussed on creating awareness about the college history, vision and mission, work ethics and work culture. • IQAC helped departments to conduct workshops/seminars/conferences on areas ranging from introduction to Excel, research methodology to

	subject specific topics.
3. To monitor implementation of CBCS	IQAC along with the Deans ensured that CBCS was implemented without any hurdles. The CBCS was explained to the students and details of the same were given in the Student Handbook.
4. Performance Appraisal	IQAC conducted online performance appraisal of the staff.
5. Principal-Student Interaction	With the objective of providing a direct platform for interaction, Principal interacted with all the students of UG and PG. This was scheduled over a week and helped in Principal getting a direct feedback from the students on all aspects of the institution.
6. 70th Independence Celebrations	The Student Union under the guidance of Welfare Officers and IQAC organized a series of events to celebrate the 70th Independence Day of India. This included a Cultural Mela, Jashn- Celebration of our Armed Forces, Documentary Making, Panel Discussions etc.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes [√] No [ ]

Management [√] Syndicate [ ] Any other body [ ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	6	-	6	
PG	16	• M.A English • MA Public Policy	18	2
UG	38	• B.Com –IAF	26	12
PG Diploma	1	-	1	-
Advanced Diploma		-	-	-
Diploma		-	-	-
Certificate	60	-	60	4
Others		-		
Total	121	3	111	18

Interdisciplinary	2			
Innovative	2			

1.2 (i) Flexibility of the Curriculum:

- Three major systems are followed for UG programs.
- CBCS for UG programs gives the students option of Elective courses in all the subjects which widen the choice for the students.
- The Mandatory courses for CBCS students of the first two years of UG - Life Skills, Contemporary World, Campus Recruitment Training and Environmental Studies broaden student's knowledge and equip them to the job market.
- PG programs under CBCS offers soft courses and multidisciplinary courses which contributes to personal growth and enhancing communication skills of the students.
- Centre for Extended Education offers over hundred add on courses which enable Students to garner additional credits from academic and non academic courses.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All the UG & PG programs are offered under Semester
Trimester	MCA

1.3 Feedback from stakeholders* Alumni [√] Parents [√] Employers [ ] Students [√]
(On all aspects)

Mode of feedback : Online [√] Manual [ ] Co-operating schools (for PEI) [ ]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- CBCS introduced for all UG and PG programs
- Departments have modified the syllabi as per CBCS matrix
- Mandatory courses- Campus Recruitment Training and Indian Constitution introduced for all the second year UG programs
- Post graduate program in M A English and MA-Public Policy introduced from the academic year 2016-17
- B.COM – International Accounting & Finance introduced as per market demand

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others(PT/Guest)
239	166	63		10+20*

* Guest faculty is not on permanent rolls

2.2 No. of permanent faculty with Ph.D. 64

Asst.	Associate	Professors	Others	Total

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Professors		Professors				(Lecturers)			
R	V	R	V	R	V	R	V	R	V
-	l	-	-	-	-	27	-	27	

2.4 No. of Guest and Visiting faculty and Temporary faculty

22	10	-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	27	72	36
Presented papers	14	54	5
Resource Persons	00	10	17

2.6 Innovative processes adopted by the institution in Teaching and Learning

The quality of teaching and learning is enhanced through

- Industrial and field visits as well as projects and internships in industry
- Experiential learning through Community Development Program, as well as Inferential learning through sample surveys.
- Credit, Certificate, Diploma and Add on programmes through Centre for Extended Education (CEE)
- Mandatory courses like Value Education, Life Skills, Contemporary World, Environmental Studies, Indian Constitution and Human Rights, Inter disciplinary, Multi disciplinary, Skill development and Soft skill courses are a part of the curriculum.
- Industry – Academia interaction.
- Campus recruitment training mandatory for the second year UG students.
- Co-curricular and extra-curricular activities are an integral part of the Degree and PG program. Students are trained in elocution, debate, public speaking and drama

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution.

- Pre exam process is completely online
- 180 degree seating
- Bar Coding
- Double Evaluation for PG
- Photocopy of Answer Scripts
- MCQ

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

- All faculty members with above 5 years of experience are members of BOS.
- All faculty members are part of CEEW

2.10 Average percentage of attendance of students | 80%

2.11 Course/Programme wise distribution of pass percentage: Annexure I

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC works in close coordination with the Academic Deans and HODs of the departments. IQAC and Deans put forth suggestions to the Departments which can be incorporated to enrich the Teaching/Learning process. To mention a few:

- Use of ICT and E-Learning resources
- Exhaustive question bank
- Innovative assessment techniques like open book tests, MCQs, analytical skill tests, interest based individual assignments and viva etc.
- Publication of Annual Newsletters
- Innovative assignments through E-learning.
- Book and Research paper Reviews and Presentations
- Mandatory Research Projects
- Internships
- Experiential Learning- Marketing Exhibitions, Documentary Making, Learning through Interviews
- Industrial tours and field visits
- Hands – on training in various lab techniques is provided by experts.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	50 (FDP)
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	230
Faculty exchange programme	1
Staff training conducted by the university	-
Staff training conducted by other institutions	60
Summer / Winter schools, Workshops, etc.	24
Others	-

2.1 4 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	-	NIL	-
Technical Staff	8	-	NIL	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Funding for Management funded Research projects enhanced
- Workload of the faculty members engaged in research to be reduced.
- Need based time off for faculty members engaged in research activities.
- Provide incentives for publishing books and papers.
- Strengthen library facilities and research infrastructure.
- Promote inter-disciplinary research.
- Create awareness among faculty regarding various funding schemes of UGC, and other agencies such as DST, DBT, ISRO, DRDO, ICSSR,CSIR and ICMR
- Departments of Biotechnology, Botany, Electronics, Life Science, Home Science (Food Science and Nutrition and Human Development) and Economics are recognized as research centers by Bangalore University.
- Research Methodology is made a core paper for all PG programs

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	8	-
Non-Peer Review Journals	-	4	-
e-Journals	3	12	-
Conference proceedings	6	30	-

3.5 Details on Impact factor of publications:

Range [ ] Average [1.5] h-index [ ] Nos. in SCOPUS [3]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	2016-17	MCC	70,000	70,000
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			70,000	70,000

3.7 No. of books published i) With ISBN No. 2 Chapters in Edited Books 1

ii) Without ISBN No. -

3.8 No. of University Departments receiving funds from

UGC-SAP		CAS		DST-FIST	
DPE				DBT Scheme/funds	

3.9 For colleges

Autonomy	√	CPE	√	DBT Star Scheme	
INSPIRE		CE		Any Other (specify)	

3.10 Revenue generated through consultancy NIL

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	7	6	-	6
Sponsoring agencies	Management	UGC Management	Management		Management

3.12 No. of faculty served as experts, chairpersons or resource persons 60

3.13 No. of collaborations International 1 National 5 Any other 4

3.14 No. of linkages created during this year 20

3.15 Total budget for research for current year in lakhs:

From Funding agency | From Management of University/College 70,000

Total 70,000

3.16 No. of patents received this year- Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
6		6				

3.18 No. of faculty from the Institution who are Ph. D. Guides 4
and students registered under them 7

3.19 No. of Ph.D. awarded by faculty from the Institution NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) - NA

JRF | SRF | Project Fellows | Any other 2- UGC PDF

3.21 No. of students Participated in NSS events: 250 Students

University level 4 State level 3

National level 1 International level -

3.22 No. of students participated in NCC events: 120 University level | State level 108

National level 12 International level

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum		College forum	35		
NCC	2	NSS	10	Any other	-

3.26 Major Activities during the year in the sphere of extension activities:

- NSS with physics department in association with Pradnya Nethralaya conducted free eye check up on 14th July
- For the entire academic year NSS girls visited Karnataka State Council for Child Welfare in Jaymahal Extension Road and RT Nagar on Saturdays.
- The blood donation camp and Bone Marrow was organised in collaboration with Lions Blood Bank and Victoria Hospital on 14th December 2016. 340 units of were collected
- NSS special village camp (Namma Halli) was held from 26th February 2017to 4th March 2017 at Kormangala Village, Avathi (Po), Devanahalli (Tq) Bengaluru Rural District. The following activities were conducted during the camp.
- Construction of 8 toilets.
- Survey of the village and theme based entertainment on 27th February
- Health camp for villagers and lecture on cancer for volunteers on 28th February
- Entrepreneurship skill development programme (EDP) for villagers, field visit for volunteers on 1st March.
- Visits by students to Old Age Homes and Orphanages
- Alankriti- A one day marketing exhibition for NGOs to sell their products, September 2016
- All Departments undertook CDP as a part of their departmental activities

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9 Acres			-
Class rooms	102			-
Laboratories	86	-		-
Seminar Halls	4	-		-
No. of important equipments purchased (≥ 1 lakh) during the current year.		5	Management UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)			Management UGC	43,57,444
Others				

4.2 Computerization of administration and library

- E-Library with 40 computers
- RFID
- Video Conferencing facility.
- ERP
- SMS facility is used to communicate with parents about student's attendance.
- Online fee payment

4.3 Library services:

1.Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text books	UG -2094 MRP-5 DST-1 PG - 80		UG –45 MRP-3 DST-2 PG -9	UG –16176.75 MRP-1727.20 DST-2712.00 PG – 4684.75	UG -2139 MRP-8 DST-3 PG - 89	

	UG –95128 MRP-242 DST-82 PG - 3356		UG –2583 MRP-626 DST-20 PG - 576	UG –1464067.54 MRP-245170.67 DST-22288.00 PG – 750402.25	UG –97711 MRP-868 DST-102 PG - 3932	
e-Books	31,35,000+ (N-LIST)				31,35,000+ (N-LIST)	
Journals	120	134190.00	9	13718.00	129	138620.00
e-Journals	N-LIST (IEEE journals-145 journals Business Company Resource Centre -9000 journals +Business Insights Essential -2400 J-gate -3000 journals- EBSCO- subscribed by MCIM and MCA Library)	5750.00			6000+ (N-LIST)	5750.00
C D & Video	UG – 2347 (947CDs+ 1400 CDs came along with books and journals) MRP-10 (10 Cd's Came with the books) DST -5 (DST-5 CD's came with books) PG-189 (PG 14 only CD's and 175 CD's came along with books		UG – 85 (UG-10Only CD's and 75 CD's came along with Books and Journals) MRP-5 (MRP- 2 only CD's and 3 came with Books) DST -1 (DST-1 CD came with book) PG-6 (PG- 6 CD's came along with books)	1266.50 214.00	2347 (UG-957 only CD's and 1390 cd's came with books and journals MRP-15 (MRP -2 only CD's and 13 came with books) DST -6 (DST- 6 CD's Came with books) PG-195 (PG 14 only CD's and 181 Cd's came with books)	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	482	9	25 MBPS	4	5	18	-	-
Added	129	4	75 MBPS	2	4	2	-	-
Total	611	13	100MBPS	6	9	20	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Analytics lab with 30 comupters
- Language Lab with 30 Computers
- IDM Lab with 15 computers
- Stimulation Lab with 47 computers
- Digital Library wing with around 40 computers.
- LCD projectors in all classrooms.
- Regular workshops in training faculty in statistical packages
- Students were trained in SAS, R etc
- SAP training
- College has an MOU with TCS to offer programs in Analytics.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,07,55,843
ii) Campus Infrastructure and facilities	28, 02, 317
iii) Equipments	1,45,29,023
iv) Others	94, 52,036
Total:	3, 75,39,219

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student Orientation at the beginning of the academic year to introduce them to the rules and regulations on campus.
- Student handbook with all the rules and regulations along with the Academic calendar has been given to all the students at the beginning of the academic year.
- Parent orientation was conducted faculty- wise where parents were given information about the college rules and regulation and also introduced to the Mentors.
- IQAC gave maximum publicity about Student Grievance Redressal Cell. Online complaints were accepted.
- IQAC organized a direct interaction session for the students with the Principal so has to give the students a platform to voice their grievances and concern.

5.2 Efforts made by the institution for tracking the progression

- Mentoring Program is the main tool for tracking student progression. Individual mentor tracks the progress of the students during their stay in college. Academic and personal issues of the students are sensitively handled by the mentors.
- Professional Counselors on campus
- Departments have been instructed to maintain a database of students once they leave the alma mater
- Alumni Association also monitors the student progression using social media

5.3 (a) Total Number of students

UG	PG	Ph. D	Others
5513	733	8	-

(b) No. of students outside the state

1902

(c) No. of international students

No	%
-	-

Men

No	%
65	

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4079	1818	137	617	4	5018	4941	288	166	800	5	6254

Demand ratio 1:10 Dropout 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Banking Exams coaching is provided by the Centre for Extended Education
- CAT Coaching provided with a MOU signed with Times Group
- NET Coaching

No. of students beneficiaries 125

5.5 No. of students qualified in these examinations

NET	6	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counseling and career guidance

- Departments organize for interaction with alumni and industry representatives to enlighten students about career options
- Campus Recruitment Training has been made compulsory for all the second year students under CBCS
- Guest speakers are invited to counsel students about higher studies and career options

No. of students benefitted | 1200 |

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
45	685	274	-

5.8 Details of gender sensitization programmes

- Being a women's college, college has taken initiatives to create awareness about women related issues and laws.
- International Women's Day- several programs conduced to sensitize students about their rights
- CASH- Committee against Sexual Harassment has also been constituted

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 9/14 | National level | 5 | International level | - |

No. of students participated in cultural events

State/ University level 120/360 National level 45 International level -

5.9.2 No. of medals / awards won by students in Sports, Games and other events

Sports: State/ University level 21 National level 6 International level -

Cultural: State/ University level 42 National level 38 International level -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	324	19,69,000
Financial support from government	558	37,49,749
Financial support from other sources	21	35,500
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level 8 National level 7 International level 1

18 2 1

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students:

- Community development programmes conducted by the departments.
- Blood donation camps by NCC and NSS.
- Nutrition education programme conducted in government schools
- Health check and health awareness programmes for staff, Support staff and students.
- Financial aid to poor and needy students through the funds raised from Cul-Ah, the inter collegiate festival
- Annual event Aalankrita conducted in the aid of NGOs with the objective of providing marketing support
- Sociology and Psychology students volunteered at old age homes and special children centres

5.13 Major grievances of students (if any) redressed:

Principal initiated a direct forum of interaction with students by meeting them over a period of ten days. The interaction enabled the management to address the issues of concern to the students like: infrastructural shortages, attendance problems and curriculum design.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution



Mission:

- To contribute to the transformation of society through openness to reality and living the challenges of being socially conscious and responsible
- To synergise women and less-privileged regarding their basic human rights
- To promote inter-cultural and inter-religious harmony and concern for the human family
- To facilitate leadership among the students enabling them to pro-actively involve themselves in societal liberation.
- To provide quality, integral, vocational and career oriented education and create a

6.2 Does the Institution has a Management Information System

Yes. The college functions on an ERP- Knowledge Pro.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development has been the prime focus in the post autonomy period. Regular review of the syllabi is done by taking feedback from the students, alumni, industry experts and academic experts. Faculty is also encouraged to upgrade their subject knowledge by attending research conferences/seminars.

On the basis of the feedback received and latest updates in the subject, Departments have brainstorming sessions. The revision/new syllabi is prepared by the Department members and put before the Board of the Studies. The BOS undertakes a complete evaluation of the syllabus, evaluation scheme and references. The recommendations of the Board of Studies of all the Departments are placed before the Academic Council for its approval. The recommendations of the Academic Council are placed for final approval before the highest decision making body – the Governing Council.

In curriculum design the UGC norms and University regulations are strictly abided with.

6.3.2 Teaching and Learning

- Under the CIA component students have been encouraged to undertake research work and make presentations.
- Experiential learning like students have been encouraged to make poster presentations, hold exhibitions and also have sales to market their products
- Students have along with faculty undertaken management funded research projects

6.3.3 Examination and Evaluation

- The student and parent orientation was used as a platform to inform them about the assessment system being followed. Student handbook with all the details has been given to all students
- Equal weightage is given to CIA and ESE so that learning is a continuous process.
- Evaluation is centralized and there is double evaluation for PG programs.
- Entire exam process is online – Applying for exams, downloading hall tickets and declaration of results.

6.3.4 Research and Development

- Management funded projects
- Workshop on Excel for Research Scholars
- 3 day hands on training for Staff in SPSS

6.3.5 Library, ICT and physical infrastructure / instrumentation

- With the objective of increasing student footfall into the library various competitions on some special occasion like Librarian day were conducted and book exhibitions were held.
- Giving user orientation to the students stressing the importance of the Library.
- Giving presentations to the students about various resources available in the library and by giving them training to make use of these resources.
- Live Demonstrations given to the students to access e-resources.
- All classrooms have been upgraded with LCD projectors.
- E-digital library and computer labs have free internet access to students
- All the science department labs have seen enhancement in the lab equipments available and advanced instruments have been bought.

6.3.6 Human Resource Management

- Staff Personal Files maintained and updated by HR Section
- Health check up
- Staff Picnic

6.3.7 Faculty and Staff recruitment

- Advertisements were placed in the leading newspapers and on college website about vacancies.
- With respect to recruitment the focus has been on adhering to UGC norms with respect to qualifications
- Management has also taken the decision to recruit more of staff with Ph.D degree

6.3.8 Industry Interaction / Collaboration

- MOU with Binary University, Malaysia to offer faculty and student exchange program
- MOU with NEN (National Entrepreneurship Network) to promote entrepreneurship culture
- TCS through its Academic Interface Program offered Retail Analytics course for final year BBM students and Advanced Analytics course for final year Economics/Statistics students.
- MOU with VproV Pvt.Ltd to offer Banking and SSC exams training
- MOU with VistaMind Education Pvt Ltd to conduct CAT Coaching
- MOU with Bright Sparks Montessori to offer " Diploma in Montessori"
- MOU with Manipal Institute of Computer Education to conduct a credit course in "Photoshop"
- MOU with GCPP Learning Network to offer MA Public Policy
- MOU with Nritarutya Dance Trust to run a course on " Contemporary Dance"
- MOU with Center for Health Education, ITD-HST to provide " Community Development Program on Medicinal Plants and Primary Health Care"
- MOU with Stock Market Institute to conduct a course " Certification Program in

6.3.9 Admission of Students

- Admission details i.e. Date of issue of forms, submission, fees, reservations etc are displayed on college website and made available through Prospectus.
- Cut off percentage and list of selected students is displayed on notice boards.

6.4 Welfare schemes for

Teaching	EPF/Gratuity/Accident Insurance
Non teaching	EPF/Gratuity/ Loans granted in case of emergency
Students	Medical/Accident Insurance

6.5 Total corpus fund generated Rs.49, 90,000

6.6 Whether annual financial audit has been done Yes √ No

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal & Deans
Administrative	No	-	-	-

6.8 Does the University / Autonomous College declares results within 30 days?

For UG Programmes Yes [√] No [ ]

For PG Programmes Yes [√] No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The exam process is completely online i.e. marks display, applying for exams, declaration of results etc
- Photo copying facility of answer script is made available for students
- Bar coding of answer scripts and final marks
- Scanning of marks and preparation of results sheet within a week

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? NA

6.11 Activities and support from the Alumni Association

- Alumni are members of Board of Studies
- Departments invite alumni for interaction with present students
- Alumni are guiding students as mentors
- Alumni Association meets twice annually. The funds mobilized have been used to fund education of needy students

6.12 Activities and support from the Parent – Teacher Association

- Orientation for first year degree students in conducted on the first day of the academic year to familiarize them about rules and regulations, exam pattern, placement opportunities etc.
- Parents are donors for student scholarships.
- Mentors maintain regular contact with the Parents.

6.13 Development programmes for support staff

- Health Check up organized
- Financial help provided by management during emergency

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Energy Audit undertaken
- Enhancement of Solar energy facility.
- Waste segregation
- Regular testing of drinking water on campus by the Department of Environmental Science
- Rain water harvesting
- Ban on Plastics

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- CBCS was introduced for the UG programs.
- Increase in number of faculty registered for Ph.D.
- Corporate Recruitment Training was made a part of the regular credit program to be undertaken by second year students to enhance their placement opportunities
- Management funded research projects enabled staff to venture into minor research projects and also encouraged interdisciplinary research.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- CBCS for UG programs.
- Students were provided with a vibrant learning experience with Departments conducting workshops/seminars/fests.
- Encouraging Departments to innovate with respect to their evaluation process.

7.3 Give two Best Practices of the institution (Check annexure for details)

- Green Campus
- Documentary Making by Communication Studies Students

7.4 Contribution to environmental awareness / protection

- Environmental Science is a compulsory credit course for all the 2 year students
- Projects/assignments focused on sensitizing students on community/environment issues
- Environmental Exhibitions are conducted by students to create awareness about environmental issues
- Swaccha Bharat campaign was integrated into most of the college activities to create awareness among the student community

7.5 Whether environmental audit was conducted? Yes [√] No [ ]

7.6 Any other relevant information the institution wishes to add.

- MCC signed MOU with Binary University Malaysia and proposed to offer MBA twinning program.
- MCC was awarded IAB Blind Empowerment Champions 2017 "Silver zone" by Indian Association for the Blind for outstanding excellence and amazing commitment towards voluntary contribution for the empowerment of persons with visual challenges.
- MCC ranked for science 3rd in Bangalore and 15th in India, For Arts 3rd in Bangalore and 15th in India, for Commerce 16th in Indian and Management Studies 9th in India.
- Dr. S. Ramesh has been awarded the fellowship of the Indian Commerce Association.
- Appreciation Award received by Indian Society for lead awareness and research for First College in India to conduct certificate course on "Lead awareness".
- Institutions of Excellence in Higher Education Award – VIT University

7.7 Plans of institution for next year

- To undertake Internal Academic Audit of all the Departments and Library Audit
- Redesign CBCS structure based on the feedback of all the stakeholders
- Introduction of innovative programs
- Work for collaboration with Industry and Foreign Universities
- Construction of new canteen and hostel

Name: Dr. Suma M Singh

Name: Dr. Sr. Arpana

_____

Signature of the Coordinator, IQAC

_____

Signature of the Chairperson, IQAC

Annexure I
Feedback from Stakeholders

The college drafted its online Performance Appraisal forms for the Staff and online Feedback forms about college infrastructure based on the instructions given by Directorate of Collegiate Education, Department of Higher Education, Government of Karnataka.

In a phased manner the students were allowed to log in and complete the faculty appraisal forms the third week of February, 2017. There was strict confidentiality maintained and once the student completed the process the evaluation form was blocked so that there was no scope for tampering. The class wise feedback and the consolidated report of the concerned faculty was accessed by the Principal and concerned staff. The Principal then personally met each of the staff members and discussed the

feedback received. In the case of members who received below average feedback, the HODs were asked to counsel and guide them.

Annexure II

Best Practice - 1

1. Title of the practice:
   Green Campus

2. The context that required the initiation of the practice:

Mount Carmel College has had a history of being committed to the cause of Sustainable Environment since its inception. The college was one of the first in Bangalore to introduce an undergraduate program in Environmental Science. As the college grew in student numbers and buildings, maintaining the greenery on campus proved to be a challenge. Growing awareness about the need to conserve resources and build a sustainable society has made the college take several initiatives for building and sustaining a Green Campus.

3. Objectives of the practice

- To conserve resources
- To reduce waste generation and work towards a green campus
- To facilitate waste to wealth

4. The Practice

Under the guidance of the Department of Environmental Science, the college has taken several initiatives to work towards a Green Campus.

- Ban on usage of Plastics
- Segregation of waste at source
- Processing of waste into fertilizer, which is used for the college garden and sold
- Installation of Solar Panels
- Rainwater harvesting
- Regular collection of E-Waste
- Energy Audit

5. Obstacles faced if any and strategies adopted to overcome them:

Obstacles encountered:

- Availability of limited capital to upgrade processing system
- Challenge of motivating and sustaining student and support staff interest in environment issues

Strategies adopted to overcome the obstacles:

- Environmental Science is made a mandatory course for the undergraduate students
- Celebration of Environment Day and other programs to build awareness among students and staff to the college's commitment to a Green Campus
- Special sessions for support staff to train them in waste management
- Annual Energy Audit

Best Practice - 2

1. Title of the practice: Documentary Making by Communication Studies students

2. The context that required the initiation of the practice:

Communication Studies is a highly skill based program where students are expected to pick on the key skills over the three year course. Apart from the regular practical classes which are an integral component of the program, the students and faculty of the Department felt the need to reach out to the community to undertake need based projects so that it enhanced their learning and helped students to build their profile. The Department of Communication Studies regularly accepts minor projects in film making. Over the years, we have made corporate films, documentaries, production process videos and short films on requests from many organisations. Some examples are: Nordson India Pvt. Ltd., Jyothi Sagar Associates, LSR Alumni Bangalore Chapter, Baptist Hospital, Jeevanalaya and, of course, Mount Carmel College.

3. Objectives of the practice

- To apply skills acquired in the classroom.
- To make learning exciting and immediately relevant
- To provide students with an opportunity to build their profile and enhance their career options.

4. The Practice

Each project is undertaken by a small team of interested volunteers guided by one Faculty member. The college lab is used for production and post-production work. Any equipment that has to be hired or if there are other expenses, the client organisation meets all expenses at cost. This is a win-win situation for all, as the organisation gets quality work done cost effectively, while our students benefit from the real life experience and the subsequent recommendation that builds their portfolio.

This practice has been very useful in building individual student experience and has contributed to a positive image of the college (and our Department) in the Industry. This, in turn, has helped the employability of the graduating batch of Communication Studies.

5. Obstacles faced if any and strategies adopted to overcome them:

The challenges faced in implementing are as follows:

- To find such projects on a regular basis
- To ensure that all interested students get a chance to do these projects

The strategies adopted to overcome the obstacles are:

- Department is trying to build a network with the Industry and develop the client base
- All students are given ample opportunity to be a part of the projects by focussing on increasing the projects taken up

Annexure III- ACADEMIC ACHIEVEMENTS

UNDER GRADUATE RESULTS OCTOBER / NOVEMBER - 2016
B.A / BBM / B.Com / BSc.

	Examination	Number Appeared	Number Passed	Pass Percentage	Distinction	I Class	II Class	Pass Class
I SEM	BA	490	252	51.43	38	153	56	5
	BBA	115	85	73.91	36	42	7	
	BCom	709	515	72.64	109	295	107	4
	BCA	42	32	76.19	7	17	8	
	BSc	516	374	72.48	110	205	55	4
	BVoc - Analytics	16	14	87.5	6	6	2	
	BVoc - H & T	25	11	44		10	1	
III SEM	BA	409	250	61.12	68	144	35	3
	BBA	113	96	84.96	49	41	6	
	BCom	537	453	84.36	122	271	58	2
	BCA	44	35	79.55	12	22	1	
	BSc	434	270	62.21	67	159	44	
	BVoc - Analytics	10	8	80	1	3	4	
	BVoc - H & T	17	13	76.47	4	9		
V SEM	BA	395	288	72.91	107	156	23	2
	BBA	112	109	97.32	65	43	1	
	BCom	419	358	85.44	88	197	67	6
	BCA	43	38	88.37	16	21	1	
	BVoc - Analytics	24	19	79.17	2	12	5	
	BVoc - H & T	22	20	90.91	10	10		

UNDER GRADUATE RESULTS APRIL / MAY – 2017
B.A / B.Sc / B.Com / BBM

	Examination	Number Appeared	Number Passed	Pass Percentage	Distinction	I Class	II Class	Pass Class
II SEM	BA	478	286	59.83	63	191	31	1
	BBA	118	98	83.05	55	38	5	
	BCom	707	529	74.82	204	288	37	
	BCA	42	31	73.81	10	13	8	
	BSc	505	385	76.24	160	203	22	
	BVoc - Analytics	15	10	66.67	7	2	1	
	BVoc - H & T	26	7	46.15		7		
IV	BA	401	262	65.34	54	182	26	
	BBA	114	98	85.96	53	35	10	

SEM	BCom	540	438	81.11	98	270	70	
	BCA	44	39	88.64	24	15		
	BSc	427	310	72.6	104	176	30	
	BVoc - Analytics	9	6	66.67	2	3	1	
	BVoc - H & T	17	6	82.35		6		
VI SEM	BA	393	306	77.86	112	165	27	2
	BBA	113	111	98.23	69	41	1	
	BCom	420	393	93.57	151	221	20	1
	BCA	43	38	88.37	24	13	1	
	BSc	404	351	86.88	186	137	26	2
	BVoc - Analytics	24	18	75	8	10		

POST GRADUATE EXAMINATION RESULTS October / November - 2016

M.A (Eco) / MCom / MCA / MSc / PGDBA:

	Examination	Number Appeared	Number Passed	Pass Percentage	Distinction	I Class	II Class
I SEM	M.A Eco.	20	18	90	1	12	5
	M.A. English	23	18	82.61		6	12
	M.A. Public Policy	9	9	100	2	4	3
	M COM	24	23	95.83	6	17	
	M.COM IND	26	24	92.31	7	17	
	MIB	44	43	97.73	6	36	1
	M.Sc. Biotech	30	27	90	21	6	
	M.Sc. Botany	15	12	80	8	4	
	M.Sc. Electr.	9	7	77.78	1	5	1
	M.Sc – Food Sc. & Nutri.	22	22	100	20	2	
	M.Sc- Human Devl.	13	10	76.92	4	6	
	M.Sc – Life Sc.	25	23	92	13	10	
	M.Sc - Maths	15	11	73.33	11		
	M.Sc. NS & T	6	5	83.33	2	3	
	M.Sc - Biochem	25	24	92.31	7	17	
	M.Sc Psychology	36	34	94.44	6	27	1
	PGDBA	15	14	93.33	1	12	1
	MCA	25	24	96	2	18	3
	PGDM	51	38	74.51		37	1
III	M.A Eco	22	15	68.18	3	12	
	M COM	20	20	100	13	7	

SEM	M.COM IND	27	26	96.3	12	13	1
	MIB	32	30	93.75	10	20	
	M.Sc Biochem	25	24	96	23	1	
	M.Sc. Biotech	28	27	96.43	25	2	
	M.Sc. Botany	19	15	78.95	9	6	
	M.Sc. Electr.	6	5	83.33	4	1	
	M.Sc – Food Sc. & Nutri.	21	21	100	15	6	
	M.Sc. Human Devl.	12	12	100	7	3	2
	M.Sc. Life Sc.	15	13	86.67	11	2	
	M.Sc - Maths	18	14	77.78	11	3	
	M.Sc. NS & T	8	6	75	4	2	
	M.Sc Psychology	27	18	66.67	6	12	
	MCA	27	17	62.96	8	9	
	PGDM	53	49	92.45	19	30	
V SEM	MCA	32	16	50	4	12	MCA

POST GRADUATE EXAMINATION RESULTS APRIL / MAY - 2016

M.A (Eco) / MCom / MCA / MSc / PGDBA:

	Examination	**Number Appeared**	**Number Passed**	**Pass Percentage**	**Distinction**	**I Class**	**II Class**
II SEM	M.A Eco	17	17	100	2	13	2
	M.A. Eng	19	18	94.73		12	6
	M.A. Public Policy	8	7	87.5	2	5	
	M COM	24	24	100	13	11	
	M.COM IND	19	18	94.7	10	8	
	MIB	41	41	100	22	19	
	M.Sc. Biotech	30	27	90	25	2	
	M.Sc –Botany	15	12	85.71	9	3	
	M.Sc – Electro.	9	9	100	4	4	1
	M.Sc – Food Sc. & Nutri.	21	21	100	20	1	
	M.Sc- Human Devl.	13	13	100	9	4	
	M.Sc – Life Sc.	21	21	100	12	9	
	M.Sc - Maths	13	12	92.3	11		1
	M.Sc – NS & T	5	4	80	4		
	M.Sc - Biochem	26	26	100	23	3	
	M.Sc	35	31	88.57	2	28	1

	Psychology						
	MCA	24	18	75	4	11	3
	PGDBA	12	12	100	5	7	
	PGDM	47	33	70.21	3	28	2
VI SEM	M.A Eco	21	20	95.23	3	16	1
	M COM	20	19	95	12	7	
	M.COM IND	27	23	85.19	13	10	
	MIB	30	29	96.66	18	11	
	M.Sc Biochemistry	25	25	100	21	4	
	M.Sc. Biotech	28	27	96.43	24	3	
	M.Sc. Botany	18	18	100	10	8	
	M.Sc - Electro	6	6	100	5	1	
	M.Sc – Food Sc. & Nutri.	21	21	100	20	1	
	M.Sc- Human Devl	12	12	100	6	4	2
	M.Sc – LifeSc.	15	15	100	12	3	
	M.Sc - Maths	16	15	93.75	12	3	
	M.Sc – NS & T	8	8	100	8		
	M.Sc Psychology	23	22	95.65	9	13	
	MCA	26	20	78.92	6	13	
	PGDM	54	33	61.11	6	27	
VI SEM	MCA	32	31	96.88	23	8	

Annexure IV- Calendar of Events

Date	Events
1/6/2016	College Reopens for Staff- Orientation for Staff
2/6/2016	College Reopens for III & V Semester UG and III Semester PG Students
9/6/2016	Inaugural Mass
10/6/2016	Orientation for I Semester UG Students
11/6/2016	Orientation for Parents of I UG Semester
15/6/2016	Election for Class Prefects
15/6/2016	Verification & Correction of Student Name List
16/6/2016	Staff Meeting
24/6/2016	Retreat
25/6/2014	Retreat
27/6/2016	Orientation for I Semester PG Students
29/6/2016	Investiture & Inauguration of Associations
30/6/2016	Fresher's Week
1/7/2016	Fresher's Week
2/7/2016	Fresher's Week
6/7/2016	Ramzan
7/7/2016	Foundation Day
16/7/2016	Feast of Our Lady of Mount Carmel
21/7/2016	Cul-Week
22/7/2016	Cul-Week
23/7/2016	Cul-Week
29/7/2016	Parent's Day
1/8/2016	CIA Test
2/8/2016	CIA Test
3/8/2016	CIA Test
4/8/2016	CIA Test
5/8/2016	CIA Test
6/8/2016	CIA Test
13/8/2016	Independence Day Prayer Service
15/8/2016	Independence Day
18/8/2016	Humanities Fest
19/8/2016	Humanities Fest
22/8/2016	Carpedium – Management Fest
23/8/2016	Carpedium – Management Fest
31/8/2016	Stauros
2/9/2016	Staff Meeting
3/9/2016	Parent-Mentor Meeting
5/9/2016	Teacher's Day/ Ganesh Chathurthi
6/9/2016	Teacher's Day Program
7/9/2016	Annual Sports Day
8/9/2016	Nativity Of Our Lady

12/9/2016	Bakrid
14/9/2016	Hindi Day
16/9/2016	Election for Student Union
19/9/2016	Commencement of Practical Examinations for III Semester PG
23/9/2016	Last Working day for UG and III Semester PG
26/9/2016	Commencement of Practical Examinations for UG
30/9/2016	Mahalaya Amavasya
2/10/2016	Gandhi Jayanthi
3/10/2016	Commencement of End Semester Exams for B.Com and BBA, III Sem PG
10/10/2016	Ayudha Pooja
11/10/2016	Vijayadashami
12/10/2016	Muhurram
13/10/2016	Valmiki Jayanthi
9/10/2016	Commencement of End Semester Exams for BA/B.Sc and Practical Exam for I Semester PG
15/10/2016	Valmiki Jayanti
19/10/2016	Last Working Day for Staff
26/10/2016	Commencement of End Semester Exams for I Semester PG
29/10/2016	Naraka Chathurdasi
31/10/2016	Balipadyami
01/11/2016	Rajyotsava Day
17/11/2016	Kanakadasa Jayanthi
18/11/2016	College Re-Opens
28/11/2016	Cul-Ah
29/11/2016	Cul-Ah
30/11/2016	Cul-Ah
2/12/2016	Apostrophe – English Fest
3/12/2016	Apostrophe– English Fest
5/12/2016	Staff Meeting
12/12/2016	Id Milad
15/12/2016	Science Fest
16/12/2016	Science Fest
21/12/2016	Christmas Program
23/12/2016	Christmas Vacation
02/01/2017	College Reopens
07/01/2017	Board of Studies/ Parent Mentor Meeting
14/01/2017	Makara Sankranthi
19/01/2017	Commerce Fest
20/01/2017	Commerce Fest
21/01/2017	Board of Studies
25/01/2017	Republic Day Prayer Service
26/01/2017	Republic Day
28/01/2017	Board of Studies
30/01/2017	Foundress Day program

06/02/2017	CIA Test
07/02/2017	CIA Test
08/02/2017	CIA Test
09/02/2017	CIA Test
10/02/2017	CIA Test
11/02/2017	CIA Test
23/02/2017	Staff Meeting
24/02/2017	Maha Shivaratri
04/03/2017	Parent Mentor Meeting
08/03/2017	International Women's Day & Thanks Giving Mass
09/03/2017	Valedictory of Associations
14/03/2017	Commencement of Practical Examinations for PG
17/03/2017	Last Working Day for Students
18/03/2017	Graduation Day
20/03/2017	Farewell for Retired Staff
21/03/2017	Commencement of Practical Examinations for UG
27/03/2017	Commencement of End Semester Examination for PG
29/03/2017	Ugadi
30/03/2017	Commencement of End Semester Examination for UG
10/04/2017	Last Working day for Staff
14/04/2017	Dr. Ambedkar Jaynthi
01/05/2015	May Day