The Annual Quality Assurance Report (AQAR)
Mount Carmel College, Autonomous
Bengaluru
2015-16

Part – A

I. Details of the Institution

1.1 Name of the Institution	Mount Carmel College Autonomous
1.2 Address Line 1	58. Palace Road
Address Line 2	Vasanthnagar
City/Town	Bengaluru
State	Karnataka
Pin Code	560052
Institution e-mail address	mounts@bgl.vsnl.net.in principal@mccblr.co.in
Contact Nos.	91-80-22261759
Name of the Head of the Institution:	Dr. Sr. Arpana

Tel. No. with STD Code: 08022261759

Mobile: 919481810530

Name of the IQAC Co-ordinator: Dr. Suma M Singh

Mobile: 9481655427

IQAC e-mail address: iqac@mccblr.co.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* 13944

1.4 NAAC Executive Committee No. & Date: EC/59/RAR/37

1.5 Website address: www.mountcarmelcollegeblr.co.in

Web-link of the AQAR: http://www.mountcarmelcollegeblr.co.in/AQAR 2015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	5 star		2000	2005
2	2nd Cycle	A+		2005	2010-11
3	3rd Cycle	A	3.31	2012	2017
4	4th Cycle				

1.7 Date of Establishment of IQAC: 10-7-2003

1.8 AQAR for the year *(for example 2010-11)* 2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR : 2011-12 submitted on 15/10/2012
ii. AQAR: 2012-13 submitted on 22/10/2013
iii. AQAR: 2013-14 submitted on 30/09/2014
iv. AQAR: 2014-15 submitted on 25/ 10/2015

1.10 Institutional Status

University State [ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [√] No [ ]

Constituent College Yes [ ] No [ ]

Autonomous college of UGC Yes [√] No [ ]

Regulatory Agency approved Institution Yes [√] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [ ] Men [ ] Women [√]

Urban [ ] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☑

Others (Specify)

1.12 Name of the Affiliating University *(for the Colleges)* Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Yes		
University with Potential for Excellence	NA	UGC-CPE	Yes
DST Star Scheme		UGC-CE	No
UGC-Special Assistance Programme		DST-FIST	Yes
UGC-Innovative PG programmes	Yes	Any other (*Specify*)	e
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers	14
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	1
	1

2.5 No. of Alumni 1

2. 6 No. of any other stakeholder and community representatives 1

2.7 No. of Employers/ Industrialists 1

2.8 No. of other External Experts 1

2.9 Total No. of members 22

2.10 No. of IQAC meetings held 16

2.11 No. of meetings with various stakeholders:

a. Faculty - 5

b. Non Teaching Staff – 2

c. Students – 2

d. Alumni – 1

e. Others- Nil

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount - - -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 1 International 1 National State Institution Level

(ii) Themes An International Conference on "Vision for Higher Education: 2030"

2.14 Significant Activities and contributions made by IQAC

IQAC committed to enhancing the quality in the functioning of the institution undertook several initiatives to achieve its objective. The major activities undertaken by IQAC in the year 2015-16 are as follows:

- Orientation was held for the new staff
- A 6 day Faculty Development Program in association with Department of Communication Studies was conducted for the entire staff at the beginning of the academic year.
- Annual Documentation was done
- IQAC team worked with the Academic Deans towards implementing the CBCS structure for the UG programs
- Annual Foundation Day Lecture was delivered by Dr. Kiran Mazumdar Shaw on 7th July 2015.
- IQAC organized an International Conference on "Vision for Higher Education-2030" on 30th and 31st of July 2015.
- Departments were helped in organizing seminars/workshops.
- IQAC constituted an external team for undertaking Library Audit in the month of August 2015.
- On 30th October, 2015 Life Skills Workshop for Administrative and Support Staff was conducted.
- IQAC coordinated the visit of Pakistan High Commissioner Abdul Basit and Congress Party Vice President Mr. Rahul Gandhi for a student interaction in the months of October and November 2015.
- IQAC in association with the Department of Computer Science conducted a Computer Literacy Program for the Support Staff. Between 2nd-6th November 2015.
- In February 2016 online performance appraisal of the faculty by students was conducted.
- Annual Academic Audit was carried out by the external team in the month of March 2016.
- On 15th March 2016- IQAC in association with the Library conducted a guest talk By Dr. Rajendra Babu , Assistant Professor, Dept of Information Science, Tumkur University on " E-Resources: Access & Management"

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To build and sustain an enriched teaching- learning environment	• IQAC conducted a two day International Conference on "Vision for Higher Education- 2030". The conference technical sessions covered varied issues related to Higher Education like Use of Technology in Classrooms, future of Liberal Arts, etc which was an enriching experience to the over 400 participants. • All the Departments submitted their proposed action plan for the academic year at the beginning of the year to the Deans and in the year end a follow up presentation was made were the departments presented their action report based on the proposed activity at the beginning of the year. This ensured accountability on the part of the Departments. • Seminars/Conferences/Workshops were conducted by departments under the guidance of IQAC which provided an experiential learning platform for students and enriched staff knowledge
2. FDP/Orientation	• The 6 day orientation program at the beginning of the academic year- June 2015 aimed at enhancing the communication skills for effective teaching. The program was conducted by IQAC in coordination with the Department of Communication Studies • Orientation for the new staff in the month of June 2015 focussed on creating awareness about the college history, vision and mission, work ethics and work culture. • IQAC helped departments to conduct workshops/seminars/conferences on areas ranging from research methodology to subject specific topics.
3. To conduct an external Academic Audit of departments	IQAC formulated the criteria for academic audit based on NAAC guidelines. On 1st and 2nd March 2016 Academic Audit of all the departments was conducted by an external team comprising of the following members: • Dr. Narahari, Resistrar, St.Aloysius College, Mangalore • Dr.Cletus D,Souza, Emeritus Professor, Department of Biochemistry, Mysore University • Dr. Krishna Kumar, Dean of Engineering, Jain Unviersity • Dr.Daniel Fernandes IQAC Coordinator,

	St.Aloysius College, Mangalore IQAC conducted the Library Audit in the month of August 2015. The external team comprised of the following members: • Dr. Anjanappa, Chief Librarian, Bangalore University • Dr. Rajendra Babu H, Assistant Professor Dept. of Information Studies and Research Tumkur University
4. To facilitate smooth introduction of CBCS for UG programs	IQAC worked with the Deans and the Committee constituted to structure the CBCS for the UG programs for the academic year 2015-16. The CBCS was explained to the students and details of the same were given in the Student Handbook.
5. CEEW	For an objective feedback of the curriculum all Departments conducted a Curriculum Evaluation and Enhancement Workshop in November 2015. All the stakeholders- alumni, parents, academicians and industry experts were a part of the CEEW.
6. Performance Appraisal	IQAC conducted online performance appraisal of the staff. Peer Evaluation was also undertaken.
7. Principal-Student Interaction	With the objective of providing a direct platform for interaction, Principal interacted with all the students of UG and PG. This was scheduled over a week and helped in Principal getting a direct feedback from the students on all aspects of the institution.

2.15 Whether the AQAR was placed in statutory body Yes [√] No [ ]

Management [√] Syndicate [ ] Any other body [ ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	5	6	
PG	15	• M.Sc Psychology	16	3
UG	36	• B.Com – BPS • BA- Honours in Communication Studies	25	15
PG Diploma	1	-	1	-
Advanced Diploma		-	-	-
Diploma		-	-	-
Certificate	40	-	40	-
Others		-		
Total	93	3	92	75

Interdisciplinary	1			
Innovative	1			

1.2 (i) Flexibility of the Curriculum:

- Three major systems are followed for UG programs.
- CBCS for UG programs gives the students option of Elective courses in all the subjects which widen the choice for the students.
- The Mandatory courses for CBCS students of the first two years of UG - Life Skills, Contemporary World, Campus Recruitment Training and Environmental Studies broaden student's knowledge and equip them to the job market.
- PG programs under CBCS offers soft courses and multidisciplinary courses which contributes to personal growth and enhancing communication skills of the students.
- Centre for Extended Education offers over hundred add on courses which enable Students to garner additional credits from academic and non academic courses.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All the UG & PG programs are offered under Semester
Trimester	MCA
Annual	-

1.3 Feedback from stakeholders* *(On all aspects)* Alumni [√] Parents [√] Employers [ ] Students [√]

Mode of feedback : Online [√] Manual [ ] Co-operating schools (for PEI) [ ]

REFER ANNEXURE I

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- CBCS introduced for all UG programs
- All the departments modified the syllabi as per CBCS matrix
- Mandatory courses- Life Skills and Contemporary World was introduced for all the first year UG programs
- Post graduate program in M.Sc. - Psychology with an intake of 50 was introduced from the academic year 2015-16
- BA- 'Honours course in Communication Studies' introduced
- 'B.COM (Business Process Services)' in collaboration with TCS and syllabi framed is association with the industry partner.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others(PT/Guest)
239	166	63		10+20*

* Guest faculty is not on permanent rolls

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (lecturers)		Total	
R	V	R	V	R	V	R	V	R	V
	Nil	-	-	-	--	-	-	38	

2.4 No. of Guest and Visiting faculty and Temporary faculty | 20 | 12 | - |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	30	42	27
Presented papers	15	42	5
Resource Persons	05	08	07

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Traditional lecture method blended with ICT enabled teaching
- Case studies / Group Discussions/ Quiz.
- Theatre and drama extensively used by language departments to promote interest in languages and build appreciation for literature
- Review of Research and newspaper articles
- Documentary making / Viewing and discussion of documentaries and movies
- Article/Book reviews
- Management funded Research projects to imbibe the spirit of research among students
- Newsletters/Blog for students to go beyond curriculum and enhance their learning experience
- Guest lecture /Seminar/Workshops
- Field Visits/Industrial Trips
- Internships

2.7 Total No. of actual teaching days during this academic year | 180 |

2.8 Examination/ Evaluation Reforms initiated by the Institution.

- Pre exam process is completely online
- 180 degree seating
- Bar Coding
- Double Evaluation for PG
- Photocopy of Answer Scripts
- MCQ

- All faculty members with above 5 years of experience are members of BOS.
- All faculty members are part of CEEW

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

2.10 Average percentage of attendance of students | 80%

2.11 Course/Programme wise distribution of pass percentage: *REFER ANNEXURE II*

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC works in close coordination with the Academic Deans and HODs of the departments. IQAC and Deans put forth suggestions to the Departments which can be incorporated to enrich the Teaching/Learning process. To mention a few:

- Use of ICT and E-Learning resources
- Exhaustive question bank
- Innovative assessment techniques like open book tests, MCQs, analytical skill tests, interest based individual assignments and viva etc.
- Publication of Annual Newsletters
- Innovative assignments through E-learning.
- Book and Research paper Reviews and Presentations
- Mandatory Research Projects
- Internships
- Experiential Learning- Marketing Exhibitions, Documentary Making, Learning through Interviews
- Industrial tours and field visits
- Hands – on training in various lab techniques is provided by experts.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	1 (FDP)
HRD programmes	-
Orientation programmes	224
Faculty exchange programme	

Staff training conducted by the university	
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	
Others	-

2.1 4 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	-	NIL	-
Technical Staff	8	-	NIL	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research Centres for Science, Social Sciences and Commerce
- Management funded research projects
- Need based time off for faculty engaged in Research
- Recognition to Staff with publications in peer reviewed and international journals
- Encouraging involvement of students in research projects and publishing their Project work.
- Enhancing the labs/ equipments
- Extending use of lab facility to research scholars of other institutions
- Research Methodology Workshops

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs		2.95		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	7	7	-
Outlay in Rs. Lakhs	-	12.65	12.65	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	27	42	-
Non-Peer Review Journals	5	12	-
e-Journals	03	01	-
Conference proceedings	40	97	-

3.5 Details on Impact factor of publications:

Range [ ] Average [1.] h-index [ ] Nos. in SCOPUS [2]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-2015	UGC	3,25,000	2,95,000
Minor Projects	2014-16	UGC	12,65, 000	10, 07, 500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			15, 90,000	13,02,500

3.7 No. of books published i) With ISBN No. 3 Chapters in Edited Books 1

ii) Without ISBN No. -

3.8 No. of University Departments receiving funds from

UGC-SAP [ ] CAS [ ] DST-FIST [ ]

DPE [ ] DBT Scheme/funds [ ]

3.9 For colleges

Autonomy [√] CPE [√] DBT Star Scheme [ ]

INSPIRE [ ] CE [ ] Any Other (specify) [ ]

3.10 Revenue generated through consultancy NIL

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	2	2	-	6
Sponsoring agencies	Management	UGC	Management		Management

3.12 No. of faculty served as experts, chairpersons or resource persons 60

3.13 No. of collaborations International [ ] National [ ] Any other [ ]

3.14 No. of linkages created during this year 12

3.15 Total budget for research for current year in lakhs:

From Funding agency 10,07, 500 From Management of University/College 95,000

Total 11, 02,500

3.16 No. of patents received this year- Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
1		1				

3.18 No. of faculty from the Institution who are Ph. D. Guides 4

and students registered under them 8

3.19 No. of Ph.D. awarded by faculty from the Institution NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) - NA

JRF [ ] SRF [ ] Project Fellows [ ] Any other 2- UGC PDF

3.21 No. of students Participated in NSS events: 300 Students

University level 2 State level 2

National level 4 International level [ ]

3.22 No. of students participated in NCC events: University level State level

[ ] 86

National level	2	International level	

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level		International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum		College forum	20		
NCC	1	NSS	12	Any other	

3.26 Major Activities during the year in the sphere of extension activities:

- NSS volunteered for a special eye camp in Banawadi village
- 20 Volunteers participated in International Yoga day on 21st of July 2015 at Kanteerava Stadium.
- Participated in World Blood Donation Day celebration at Vidhana Soudha
- Volunteers visited Karushraya Cancer Society as a part of NGO visit and donated Rs. 3500.
- NSS organized Blood Donation Camp on 21st of July in association with Lions Club and Kidwai Cancer Hospital and 255 units of blood were collected.
- Students Volunteered for Clean Bangalore Green Bangalore event.
- Students and Staff raised funds for Chennai flood relief
- Organised food festival to raise funds for Cancer patients
- NSS special camp: 86 volunteers had been to special camp from February 18th to 24th in NSS Bhavan Bangalore
- Visits by students to Old Age Homes and Orphanages
- Alankriti- A one day marketing exhibition for NGOs to sell their products, September 2015

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9 Acres			-
Class rooms	102			-
Laboratories	86	-		-
Seminar Halls	4	-		-
No. of important equipments purchased (≥ 1 lakh) during the current year.	5	4	CPE-UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)				660930
Others				2070300

4.2 Computerization of administration and library

- E-Library with 40 computers
- RFID
- Video Conferencing facility.
- ERP
- SMS facility to communicate with parents, students and staff
- Online fee payment

4.3 Library services:

Books added and amount spent-UG				
2015-16	UG	MRP	DST	Total
No. of books added	1895	162	83	2140
Amount spent	999060.19	140996.00	110584.92	1250641.11

Books added and amount spent-PG	
2015-16	PG
no. of books added	477
Amount spent	607058.44

Journals subscribed and amount spent		
No. of journals	120	23 National +37 International +30 subject magazines+29 general magazines+1 periodical
Amount spent	134840.00	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	500	9	20 MB	3	5	18	42	-
Added	200	-	5 MB	1	-	2	10	-
Total	700	9	25 MB	4	5	20	52	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Digital Library wing with around 40 computers.
- LCD projectors in all classrooms.
- Regular workshops in training faculty in statistical packages
- Students of Statistics were trained in R
- Data Analytics offered as a multidisciplinary program in PG
- Computer training for Support Staff

4.6 Amount spent on maintenance in lakhs :

i) ICT	63,65,023
ii) Campus Infrastructure and facilities	52,44,226
iii) Equipments	49,68,025
iv) Others	-
Total:	**1, 65,77,274**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student Orientation at the beginning of the academic year to introduce them to the rules and regulations on campus.
- Student handbook with all the rules and regulations along with the Academic calendar has been given to all the students at the beginning of the academic year.
- Parent orientation was conducted faculty- wise where parents were given information about the college rules and regulation and also introduced to the Mentors.
- IQAC gave maximum publicity about Student Grievance Redressal Cell. Online complaints were accepted.
- IQAC organized a direct interaction session for the students with the Principal so has to give the students a platform to voice their grievances and concern.

5.2 Efforts made by the institution for tracking the progression

- Mentoring Program is the main tool for tracking student progression. Individual mentor tracks the progress of the students during their stay in college. Academic and personal issues of the students are sensitively handled by the mentors.
- Professional Counselors on campus
- Departments have been instructed to maintain a database of students once they leave the alma mater
- Alumni Association also monitors the student progression using social media

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4575	687	8	-

(b) No. of students outside the state

1750

(c) No. of international students

No	%
-	-

Men

No	%
44	0.84

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3989	191	135	397	7	4719	4079	181	137	617	4	5018

Demand ratio 1:10 Dropout 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Banking Exams coaching by the Centre for Extended Education
- CAT Coaching provided with a MOU signed with Times Group
- NET Coaching

No. of students beneficiaries 100

5.5 No. of students qualified in these examinations

NET	5	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

- Departments organize for interaction with alumni and industry representatives to enlighten students about career options
- Campus Recruitment Training has been made compulsory for all the second year students under CBCS
- Guest speakers are invited to counsel students about higher studies and career options

No. of students benefitted 1000

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
45	336	205	-

5.8 Details of gender sensitization programmes

- Being a women's college, college has taken initiatives to create awareness about women related issues and laws.
- International Women's Day- several programs conduced to sensitize students about their rights
- CASH- Committee against Sexual Harassment established

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 8/12 National level 6 International level -

No. of students participated in cultural events

State/ University level 85 National level 56 International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 21 National level 6 International level -

Cultural: State/ University level 42 National level 38 International level -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	265	18,89,200
Financial support from government	431	23,02.390
Financial support from other sources	18	1,20,000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs	: State/ University level	8	National level	4	International level		
Exhibition:	State/ University level	10	National level	2	International level		

5.12 No. of social initiatives undertaken by the students:

- The Student Union mobilized funds through inter collegiate fest Cul-Ah which was used to provide financial aid to poor needy students and elderly.
- Alankrita- annual marketing exhibition in aid of SHGs and NGOs by students of Department of Economics.
- Basic health check-up & health awareness for support staff on campus by PG students of Department of Economics
- Blood Donation camps by NSS and NCC

5.13 Major grievances of students (if any) redressed:

Principal initiated a direct forum of interaction with students by meeting them over a period of ten days. The interaction enabled the management to address the issues of concern to the students like: infrastructural shortages, attendance problems and curriculum design.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution



Mission:

- To contribute to the transformation of society through openness to reality and living the challenges of being socially conscious and responsible
- To synergise women and less-privileged regarding their basic human rights
- To promote inter-cultural and inter-religious harmony and concern for the human family
- To facilitate leadership among the students enabling them to pro-actively involve themselves in societal liberation.
- To provide quality, integral, vocational and career oriented education and create a climate for human and educational excellence
- College administration to work towards the integrity of creation and foster inter-connectedness, kinship and eco-justice

6.2 Does the Institution has a Management Information System

Yes. The college functions on an ERP- Knowledge Pro.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development has been the prime focus in the post autonomy period. Regular review of the syllabi is done by taking feedback from the students, alumni, industry experts and academic experts. Faculty is also encouraged to upgrade their subject knowledge by attending research conferences/seminars.

On the basis of the feedback received and latest updates in the subject, Departments have brainstorming sessions. The revision/new syllabi is prepared by the Department members and put before the Board of the Studies. The BOS undertakes a complete evaluation of the syllabus, evaluation scheme and references. The recommendations of the Board of Studies of all the Departments are placed before the Academic Council for its approval. The recommendations of the Academic Council are placed for final approval before the highest decision making body – the Governing Council.

In curriculum design the UGC norms and University regulations are strictly abided with.

6.3.2 Teaching and Learning

- Project/ Research work and student presentations.
- Experiential learning like students have been encouraged to make poster presentations, hold exhibitions and also have sales to market their products
- Students associated with faculty in undertaking management funded research projects
- Internships/Guest Lectures/ Industrial Visits
- Innovative evaluation techniques: Photo essay/Documentary making/ model building/ Blogs
- Language Departments have made learning experience practical by presenting dramas and folklore in their respective languages
- Increase in the number of teachers undertaking research work which enriches the teaching and learning process.
- Webinar which allowed interaction with eminent speakers

6.3.3 Examination and Evaluation

- The student and parent orientation was used as a platform to inform them about the assessment system being followed. Student handbook with all the details has been given to all students
- Weightage given to CIA and ESE so that learning is a continuous process.
- Evaluation is centralized and there is double evaluation for PG programs.
- Entire exam process is online – Applying for exams, downloading hall tickets and declaration of results.

6.3.4 Research and Development

- Workshop on " Access and Management of E-Resource Learning" by Dr. Rajendra Babu, Asst. Professor, Tumkur University- 15th March 2016
- 3 day Data analysis for researchers using SPSS- April 2016
- Management funded research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Librarian day celebrations and book exhibitions
- Giving user orientation to the students stressing the importance of the Library.
- Giving presentations to the students about various resources available in the library and by giving them training to make use of these resources.
- Live Demonstrations given to the students to access e-resources.
- All classrooms have been upgraded with LCD projectors.
- E-digital library and computer labs have free internet access to students
- All the science department labs have seen enhancement in the lab equipments available and advanced instruments have been bought.

6.3.6 Human Resource Management

- Day care centre for children of staff
- Health check up
- Support Staff Picnic

6.3.7 Faculty and Staff recruitment

- Advertisements were placed in the leading newspapers and on college website about vacancies.
- With respect to recruitment the focus has been on adhering to UGC norms w.r.t. qualifications
- Management has also taken the decision to recruit more of staff with Ph.d degree

6.3.8 Industry Interaction / Collaboration

- B.Com- BPS introduced in association with TCS
- Industry partners for B.Voc programs
- PG Students compulsory internship in Industry
- MOUs with industry partners and organizations to facilitate learning and teaching

MY NEEV Training Services Private Ltd	Android application development training
Stock Market Institute	Intermediate certificate program on Equity markets
MY NEEV Training Services Private Ltd	Computer Hardware & Networking
A K Systems	Oracle Database Admin Workshop 1
Symphony Dance	Zumba & Bokwa Fitness
ANEKATAA	Transitions to Adulthood
Dreamzone School of Creative Studies	Autocad 2D
Bright Sparks Montessori	Diploma in Montessori Training
Mr.Babu Koshy	Hospitality Services
Trans-Disciplinary Health Science & Technology	Community Development Program on Medicinal Plants& Primary Health Care
Yadalam Infotech	Exploring Photoshop & Maya
National Referral Centre for Lead Projects In India(NRCLPI)	Lead, its impact and Application
ISTAR	Accounting Lab & Financial Markets

6.3.9 Admission of Students

- Admission details i.e. Date of issue of forms, submission, fees, reservations etc are displayed on college website and made available through Prospectus.
- Cut off percentage and list of selected students is displayed on notice boards.

6.4 Welfare schemes for

Teaching	EPF/Gratuity/Accident Insurance
Non teaching	EPF/Gratuity/ Loans granted in case of emergency 50% fee concession for children of support staff
Students	Medical/Accident Insurance

6.5 Total corpus fund generated Rs 44, 29,000

6.6 Whether annual financial audit has been done Yes [√] No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A team comprising of 4 eminent academicians	Yes	Principal & Deans
Administrative	No	-	No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes [√] No [ ]

For PG Programmes Yes [√] No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The exam process is completely online i.e. marks display, applying for exams, declaration of results etc
- Photo copying facility of answer script is made available for students
- Bar coding of answer scripts and final marks
- Scanning of marks and preparation of results sheet within a week
- In the CIA, paperless exams were experimented for the BBA program

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? NA

6.11 Activities and support from the Alumni Association

- Alumni are members of Board of Studies and CEEW
- Departments invite alumni for interaction with present students
- Alumni are guiding students as mentors
- Alumni Association meets twice annually. The funds mobilized have been used to fund education of needy students

6.12 Activities and support from the Parent – Teacher Association

- Orientation for first year degree students in conducted on the first day of the academic year to familiarize them about rules and regulations, exam pattern, placement opportunities etc.
- Parents are donors for student scholarships.
- Mentors maintain regular contact with the Parents.

6.13 Development programmes for support staff

- Health Check up organized
- Financial help provided by management during emergency

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Enhancement of Solar energy facility
- Waste segregation
- Composting Unit
- Quality monitoring of drinking water on campus by the Department of Environmental Science
- Vermi composting Unit
- Rain water harvesting

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- CBCS was introduced for the UG programs.
- Increase in number of faculty registered for Ph.ds.
- Corporate Recruitment Training made a mandatory course for second year students to enhance their placement opportunities
- Contemporary World and Life Skills introduced for first year UG
- Management funded research projects enabled staff to venture into minor research projects and also encouraged interdisciplinary research.
- Under CBCS, three hour end semester exam introduced for 100 marks for non practical arts subjects, 70 marks for practical subjects, commerce and languages

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- CBCS introduction for UG programs.
- Students were provided with a vibrant learning experience with Departments conducting workshops/seminars/fests.
- Encouraging Departments to innovate with respect to their evaluation process.
- Campus Recruitment Training
- Hosting of International Conference by IQAC
- FDP conducted for Commerce and Management faculty in association with SJCC, Bengaluru

7.3 Give two Best Practices of the institution (Check Annexure III for details)

- Campus Recruitment Training
- Foundation Day Lecture

7.4 Contribution to environmental awareness / protection

- Environmental Science is a compulsory credit course for all the 2 year students
- Projects/assignments focused on sensitizing students on community/environment issues
- Environmental Exhibitions are conducted by students to create awareness about environmental issues
- Swaccha Bharat campaign was integrated into most of the college activities to create awareness among the student community

7.5 Whether environmental audit was conducted? Yes [√] No [ ]

7.6 Any other relevant information the institution wishes to add.

- The rules and regulations for CBCS for UG programs framed and introduced from the academic year 2015-16
- Introduction of the first honour's program BA in Communication Studies
- New Examination Block

8. Plans of institution for next year

- Introduction of more industry relevant programs/courses
- FDP for faculty
- Media Lab
- Work for collaboration with Industry and Foreign Universities
- Construction of a new canteen

Name: Dr. Suma M Singh

Signature of the Coordinator, IQAC

Name: Dr. Sr. Arpana

Signature of the Chairperson, IQAC

Annexure I

Feedback from Stakeholders

The college drafted its online Performance Appraisal forms for the Staff and online Feedback forms about college infrastructure based on the instructions given by Directorate of Collegiate Education, Department of Higher Education, Government of Karnataka.

In a phased manner the students were allowed to log in and complete the faculty appraisal forms the third week of February, 2016.There was strict confidentiality maintained and once the student completed the process the evaluation form was blocked so that there was no scope for tampering. The class wise feedback and the consolidated report of the concerned faculty was accessed by the Principal and concerned staff. The Principal then personally met each of the staff members and discussed the feedback received. In the case of members who received below average feedback, the HODs were asked to counsel and guide them.

Annexure II

ACADEMIC ACHIEVEMENTS

UNDER GRADUATE RESULTS OCTOBER / NOVEMBER - 2015

B.A / BBM / B.Com / BSc.

	Examination	Number Appeared	Number Passed	Pass Percentage	Distinction	I Class	II Class	Pass Class
I SEM	B.A	431	202	50.58	27	130	43	2
	BBM	117	77	65.81	18	51	6	2
	BCOM	561	373	66.49	49	238	79	7
	BSC	458	290	63.32	73	167	48	2
	B.Voc (Ana)	10	6	60	4	1	1	
	B.Voc (HTT)	18	9	50	6	3		
	BCA	44	39	88.64	15	19	5	
III SEM	B.A	399	233	58.4	62	145	25	1
	BBM	116	106	91.38	68	37	1	
	BCOM	427	325	76.11	74	191	57	3
	BSC	426	310	72.77	82	173	54	1
	B.Voc (Ana)	25	8	32	1	6	1	
	B.Voc (HTT)	22	17	77.27	8	9		
	BCA	44	31	70.45	9	17	5	
V SEM	B.A	308	237	76.95	83	130	23	1
	BBM	118	109	92.37	75	31	3	
	BCOM	370	321	86.76	82	175	63	1
	BSC	357	289	80.95	146	119	24	

UNDER GRADUATE RESULTS APRIL / MAY – 2016

B.A / B.Sc / B.Com / BBM

	Examination	Number Appeared	Number Passed	Pass Percentage	Distinction	I Class	II Class	Pass Class
II SEM	B.A	415	259	62.41	57	158	41	3
	BBM	116	88	75.86	33	48	7	
	BCOM	550	421	76.55	108	251	59	3
	BSC	448	334	74.55	107	172	54	1
	B.Voc (Ana)	10	5	50	1	4		
	B.Voc (HTT)	18	15	83.33	6	8	1	
	BCA	42	34	80.95	19	13	2	
IV SEM	B.A	394	236	59.9	57	157	22	
	BBM	113	109	96.46	78	28	3	
	BCOM	422	350	82.94	79	207	61	3
	BSC	418	307	73.44	98	178	31	
	B.Voc (Ana)	24	12	50		6	6	
	B.Voc (HTT)	22	21	95.45	8	11	2	
	BCA	42	31	73.81	8	19	4	
VI SEM	B.A	311	262	84.24	94	156	12	
	BBM	117	114	97.44	78	35	1	
	BCOM	368	361	98.1	153	183	23	2
	BSC	355	324	91.27	175	121	27	1

POST GRADUATE EXAMINATION RESULTS October / November - 2015

M.A (Eco) / MCom / MCA / MSc / PGDBA:

	Examination	Number Appeared	Number Passed	Pass Percentage	Distinction	I Class	II Class
I SEM	M.A Eco.	22	14	14	2	10	2
	M COM	20	18	90	9	9	
	M.COM IND	27	25	92.59		23	2
	MIB	34	25	73.53	1	24	
	M.Sc. Biotech	28	26	92.86	23	3	
	M.Sc. Botany	18	15	83.33	4	10	1
	M.Sc. Electr.	6	4	66.67	2	2	
	M.Sc – Food Sc. & Nutri.	21	20	92.25	17	3	
	M.Sc- Human Devl.	15	8	53.33	5	3	
	M.Sc – Life Sc.	16	8	81.25	8	5	

	M.Sc - Maths	18	13	72.22	7	6	
	M.Sc. NS & T	8	6	75	4	2	
	M.Sc – Biochem	25	23	92	22	1	
	PGDBA	14	9	64.29	2	7	
	MCA	24	10	41.67	2	7	1
	PGDM	55	40	72.73	3	34	3
III SEM	M.A Eco	19	16	84.21	2	12	2
	M COM	27	23	85.19	3	19	1
	M.COM IND	26	25	96.15	4	21	
	MIB	35	34	97.14	3	31	
	M.Sc. Biotech	27	26	96.3	23	3	
	M.Sc. Botany	12	11	91.67	5	6	
	M.Sc. Electr.	7	2	28.57	2		
	M.Sc – Food Sc. & Nutri.	20	18	90	17	1	
	M.Sc. Human Devl.	10	9	90	6	3	
	M.Sc. Life Sc.	15	14	93.33	12	2	
	M.Sc - Maths	9	8	88.89	3	5	
	M.Sc. NS & T	2	2	100	2		
	MCA	35	27	77.14	8	18	1
	PGDM	46	42	91.3	8	34	
V SEM	MCA	23	21	91.13	6	15	

POST GRADUATE EXAMINATION RESULTS APRIL / MAY - 2016

M.A (Eco) / MCom / MCA / MSc / PGDBA:

	Examination	Number Appeared	Number Passed	Pass Percentage	Distinction	I Class	II Class
II SEM	M.A Eco	22	15	68.18	2	13	
	M COM	20	20	100	11	9	
	M.COM IND	27	26	96.3	6	19	1
	MIB	33	30	90.91	8	22	
	M.Sc. Biotech	28	26	92.86	24	2	
	M.Sc –Botany	19	18	94.74	10	8	
	M.Sc – Electro.	6	6	100	4	2	
	M.Sc – Food Sc. & Nutri.	21	21	100	20	1	
	M.Sc- Human	15	15	100	15	5	

	Devl.						
	M.Sc – Life Sc.	15	15	100	10	5	
	M.Sc - Maths	18	15	83.33	10	5	
	M.Sc – NS & T	8	8	100	6	2	
	M.Sc – Biochem	25	25	100	24	1	
	MCA	23	5	21.74		5	
	PGDBA	10	8	80	6	2	
	PGDM	53	38	71.7	4	31	3
VI SEM	M.A Eco	18	18	100	2	16	
	M COM	27	24	88.89	4	20	
	M.COM IND	25	21	84	5	16	
	MIB	35	33	94.29	13	20	
	M.Sc. Biotech	27	27	100	26	1	
	M.Sc. Botany	12	11	91.67	9	2	
	M.Sc - Electro	7	6	85.71	1	5	
	M.Sc – Food Sc. & Nutri.	18	16	88.89	15	1	
	M.Sc- Human Devl	10	9	90	5	4	
	M.Sc – LifeSc.	15	15	100	8	7	
	M.Sc - Maths	9	6	66.67	3	3	
	M.Sc – NS & T	2	2	100	2		
	MCA	34	21	61.76	5	15	1
	PGDM	47	22	46.81	1	20	1
VI SEM	MCA	23	23	100	23		

Annexure III

Best Practice – 1

1. Title of the Practice: CAMPUS RECRUITMENT TRAINING (CRT)

2. **Objective of the Practice**: Educational institutions can no longer restrict themselves to only providing quality education but need to look to enhancing the employability of their graduates. With respect to placements, the biggest challenge the institution faced was the lack of student preparedness in terms of aptitude tests and facing an interview. With the objective of preparing the students for internships and placements in their second and final year of degree programme, the college introduced Campus Recruitment Training (CRT) as a compulsory course for all second year students in 2014, thus focusing on skill up gradation and employability orientation.

3. The Context: The Placement Cell of the college hosts over 40 companies on campus annually. One of the persistent problems the Cell faced was the unpreparedness among the students in terms of their ability to face a written test, group discussion and interview. The students were keen on getting jobs but were not equipped to go through the placements. The management of the college decided to offer a course- CRT which prepares students to take up placements. 4. The Practice The Placement Cell executes this practice. The opportunity of campus recruitment would be better utilized by institution-industry partnerships to augment employability by way of pre-recruitment training and orientation. In lines with the same, the college tied up with VISTA MIND and V PRO who helped in structuring and conducting the training programme. The 24 hours program was made compulsory for all the second year degree students. Only after completion of CRT were the students allowed to enroll with the Placement Cell for placements in the final year degree. The salient attributes of this practice are:

- CRT was made mandatory so that students took it up seriously.
- The program trained the students in the following three stages – Aptitude Tests (quantitative skills, data interpretation, verbal skills, logical reasoning), Group Discussions and Interviews.
- Once the course was completed the students had to attend a mock GD and interview in formal clothing with the required protocol (carrying their CVs along).

4. Evidence of Success:

- More number of students were able to clear the Preliminary round of the Placement process (Aptitude Tests)
- Number of students placed variably increased in comparison to the previous years
- The confidence levels of the students enhanced with the Training process
- The students were placement ready after the training programme

5. Problems Encountered & Resources required:

- The CRT course was conducted beyond the regular working hours which caused immense pressure on the students.
- The financial burden on the students did cause some disapproval by students, parents and staff (even though the fee was minimal)

- Students who were interested in pursuing higher studies and students who were not keen on pursuing corporate career did not appreciate the need for

Resources required –

- Payment to resource persons who were from external training institutes
- Coordination of the training program which was handled by Placement Cell

6. Challenges faced –

- The first challenge in implementing the practice was convincing students to do the course as it was made compulsory and went beyond their regular college working hours.
- The second challenge was to tie up with trainers who could not blend quality with affordability.

7. Any other relevant info / to implement this Practice in other institutions:

The low employability status of graduates is a cause of concern for all higher Education institutes. Colleges are responsible to prepare students for the job market. Hence a program like CRT is very essential and therefore under CBCS, the same is made mandatory course. The students were counseled about the importance of such training programmes cum initiatives and its benefit to them in future during the Orientation Programmes and by Mentors.

Best Practice – 2

1. **Title of the Practice**: FOUNDATION DAY LECTURE SERIES
2. **Objective of the Practice:** Over the decades, the college has set benchmark in quality education and has made a difference in lives of women in particular and society at large. The "Annual Foundation Day Lecture Series" provides a platform for interaction with eminent persons drawn from bureaucracy, academics, corporate life etc. Their experience and their thoughts would definitely enrich the student community.
   - To provide students a platform to interact with eminent personalities from the world of politics, civil society, industry and culture.
   - To enthuse the students by listening to the experiences of the "achievers".
   - To use the Foundation Day as the day to remind the students that they are a part of the journey embarked by our Founder Mother Teresa of St. Rose of Lima to use education as a catalyst of change.
3. **Context:** Since 7th July 1948, generations of women have passed through the corridors of MCC empowered with knowledge and wisdom which has been catalyst in their personal growth and societal growth also. MCC believes that students must appreciate and imbibe the vision and mission of the Institution that is dedicated to the larger cause of nation building. Education beyond classrooms can be more thought-provoking and inspiring. So with the twin objectives of familiarizing the students about Mount Carmel's journey since 1948 and make learning experience more enriching the Foundation Day Lecture Series was initiated in 2013.
4. **The Practice:**

On 7th July annually the Foundation Day Lecture is held and the IQAC along with the Principal, Deans, Student Welfare Team ensure effective implementation of the same. In the last four years it has been graced by:

- 7th July, 2013 – Shri. Mani Shankar Aiyer – 'India- Pakistan Relations: Retrospect and Prospect'
- 7th July, 2014 – Bharat Ratna Prof. C N R Rao – 'Doing Science in India: A Story of Agony or Ecstasy
- 7th July, 2015 – Dr. KiranMazumdar Shaw – 'Entrepreneurship is all about Passion, Perseverance and Innovation'
- 7th July, 2016 – Mr. Rajeev Chandrasekhar – 'A Look into Your Future – India's Future'

Much more eminent people would follow in the coming years, wherein Mount Carmel would look forward and love to host and learn a lot from their experiences and wisdom.

5. **Evidence of the Success:** By introducing the Lecture Series, the College brings students closer to personalities who have made an indelible mark in their respective fields. The college attempts to orient the students in the direction of what they want to achieve, but also provides them with an opportunity to know the personalities and their testimonials in close proximity. Like any other Practice, there may not be an evidence of immediate result, as the students are in a transition phase of figuring out their aims/goals and the means to carve their future ambitions. And speeches of eminent personalities would certainly be a kind of an emotional cum intellectual support measure, motivation and probably would direct them to a new paradigm shift sometime way forward in their lives (by listening to their experiences).It would certainly prove to be a weapon of optimism today and for the coming tomorrow.

6. **Problems Encountered & Resources Required:**
   - The primary challenge rather than a problem lies in networking and reaching out to eminent personalities to be a part of the Lecture Series.
   - All students cannot be accommodated in the venue of Lecture due to a big gap between seating capacity and student population, which is ever on the rise.
   - Paucity in resources for travel and accommodation of the resource persons and their personal assistants
   - The domain from where the personality hails and specializes in, at times may not be applicable to the entire student crowd, as they are so diverse and heterogeneous in terms of their respective specializations.
7. **Any other relevant info / to implement this Practice in other Institutions:**

All of us know that the Markets are loaded with Autobiographies and videos available on-line, but there is nothing like watching them close and observing their gesture-mixed speeches, which has a direct impact. This would certainly provide the students with a whole new level of understanding and inspiration that would definitely motivate and inspire them.