CENTRE FOR SCIENTIFIC RESEARCH & ADVANCED LEARNING

GENERAL GUIDELINES

INTRODUCTION

Research & Development plays a critical role in the innovation process. Mount Carmel College, Autonomous is focusing on research programs and need based technology to promote Research and Development at the Institutional level. The college is extending a financial support to the faculty members to excel in their respective research area.

The following Guidelines provide assistance for the preparation and submission of Project Proposals under the Management funded research projects, Centre for Scientific Research and Advanced Learning.

OBJECTIVE

To undertake high level, multi-disciplinary / inter disciplinary / intra disciplinary Research Projects which are useful to the community.

MANAGEMENT FUNDED PROJECTS

- Minor Research Project: Duration 12 months
- Major Research Project: Duration 24 months

The Submission of the Project proposal under Management funded research Project is open in the month of September every year.

ELIGIBILITY

- Permanent teaching faculty of the college who have completed their probationary period.
- The Major Research Project will have one Principal Investigator & a Co-Principal Investigator.
- For Minor Research Project, the Principal Investigator can opt for Co-Principal Investigator if required.
- It is expected that Principal Investigator and Co-Principal Investigator will remain in the service of the Organization throughout the duration of the project.

GRANT ASSISTANCE AND DURATION

The quantum & assistance for research project will be as follows:

SL. NO	PROJECT	DISCIPLINE	GRANT ASSISTANCE	DURATION	EXTENSION*
1	Major Research Project	Intradisciplinary	5-15 lakhs	24 Months	2 Months
		Interdisciplinary	5-25 lakhs		
2	Minor Research Project	Intradisciplinary	1-3 lakhs	12 Months	2 Months
		Interdisciplinary	1-5 lakhs		

Note: 1. Funds will be released on the need basis
2*. No further extension will be entertained.

Grant will be released under the following heads

a. NON- RECURRING GRANTS:

- **Books and Journals:** Can be utilized to publish and purchase any books related to research work.
- **Equipment:** Major / Minor Equipments (No laptops/Hard Disk/Electronic Gadgets or Software's)

b. RECURRING GRANTS:

- **Hiring Service**: Can be used for specialized technical work such as sample analysis for which institute has no infrastructure.
- **Contingency and Special Needs**: Can be utilized on spares of equipment, photocopies & micro files, typing charges, stationery, postage, cartridge re-fill & printing needed for the project.

  Special requisition in connection with the project which is not covered under any other "Head" of assistance under the scheme.
- **Chemicals & Glassware**: Chemicals, glassware and other consumable items. (Max Limit: 1,00,000)
- **Travel & Field work:** Data collection, collection of information such as documents & visit to libraries. This should not be used for attending conference, seminars, workshops & training courses etc. **(Max limit: Science Dept:20,000/- and others 50,000/-)**

PROJECT SUBMISSION

A soft copy of the Project Proposal as per the given format **(Annexure-I)** must be submitted to researchunit@mccblr.edu.in before 30th of November 2024. Application-format-Annexure-I-24.pdf

The Investigators are also required to email the final proposal in pdf file with all the corrections incorporated as suggested by the reviewers to researchunit@mccblr.edu.in. Only one hard copy with all original signatures needs to be submitted to the Research Centre.

ETHICAL CLEARANCE

If the project involves field trials/experiments/exchange of specimens, etc. we will ensure that ethical clearance would be taken from concerned Ethical Committee/Competent authorities and the same would be conveyed to the concerned department before implementing the project.

INDUSTRY COLLABORATIONS

The faculty members are also welcome to submit Project Proposals in collaboration with the Industry partner having MOU with the College.

PROGRESS REPORT

The Projects are periodically monitored usually at site by the Dean of Research & Publications. A Progress report must be produced by the Investigator every 6 months. A presentation is also required to be made by Principal Investigator on completion of the Project for final assessment and identification of the future course of action on the Project. Half-Yearly-Reoprt-Annexure-II-24.pdf

FINAL SUBMISSION

After completion of the Project the Principal Investigator should submit a detailed report along with the publication to the Dean of Research & Publications. Final-Submission-Form-Annexure-III-24.pdf. All the **Research Findings** must and should be published in the **Peer Reviewed Journal/ Scopus indexed Journal/Web of Science/Scimago/ICI Journals/UGC care listed Journals.**