Action Taken Report 2021-22

Plan of Action	Details	Action
Training Programme for Administrative Staff	Sessions on GST and its implications, e-Filing of I T returns, Work Life balance and Communication & Soft Skills were organized for the administrative staff	Organized from 2nd August 2021 to 5th August 2021
Digital Literacy Programme	The main objective of this programme was to give the support staff hands on training with regard to the techniques of record keeping of equipment, chemicals and other laboratory materials using the office automation tools.	Organized from 23rd August 2021 to 27th August 2021
Library Orientation Programme for Students	IQAC organized an informative and interactive online Library User Orientation from 10 am to 11 am, catering to the first year UG and PG students. The session aimed to familiarize the students with the Information and Knowledge Center's resources and services	Organized on 5th February 2022

Session Organized by IQAC in Collaboration with Centre for Learning, Development Transformation	A session on " Concept of Food, Health and Behavior based on Yogic Texts" was organized for the faculty members	Organized on 28th September 2021
Session Organized by IQAC in Collaboration with Centre for Learning, Development Transformation	A session on 'Ahara, Vihara, Achara, and Vichara' was conducted for the support staff aimed at giving the fundamental importance of Ahara, emphasizing the crucial link between a well nourished body and a sound mind, which lays the groundwork for overall well-being.	Organized on 23rd October 2021
Session Organized by IQAC in Collaboration with Centre for Learning, Development Transformation	The training programme was conducted for the faculty members of the institution, focused on the software tool Mendeley, a powerful reference manager and academic writing aid	Organized on 9th April 2022
Session Organized by IQAC in Collaboration with Centre for Learning, Development Transformation	A training program on EndNote software was conducted for the faculty members of the institution, aimed at equipping the faculty members with in-depth knowledge and practical skills in effectively using EndNote for reference management and research organization.	Organized on 23rd of April 2022